



Co-financed by the Republic of Serbia

Implemented by
The Municipality of Opovo

Financed by the European Union

Project: Social inclusion of Roma in the Municipality of Opovo

LETTER OF INVITATION TO TENDER

Opovo, 23/01/2018

Our ref.: 48-00-00207/Municipality of Opovo/2014-28-9/ TD03

Dear Sirs,

SUBJECT: INVITATION TO TENDER FOR Works on montage of pre-fabricated houses

Further to your enquiry regarding the publication of the above-mentioned invitation to tender, please find enclosed the following documents, which constitute the tender dossier:

VOLUME 1

SECTION 1: INSTRUCTIONS TO TENDERERS

SECTION 2: TENDER FORM

Annex 1 - Declaration of honour on exclusion and selection criteria.....Form a.15
Statement Of Origin

SECTION 3: TENDER GUARANTEE FORM

SECTION 4: QUESTIONNAIRE

Additional notice to tenderers

General information about the tenderer..... Form 4.1

Organisation chart Form 4.2

Power of attorney Form 4.3

Financial statement..... Form 4.4

Financial identification form Forms 4.5 a) + b)

Technical qualifications:

Overview of the tenderer's staff Form 4.6.1.1

Staff to be employed on the contract Form 4.6.1.2

Professional experience of key staff

Curriculum vitae Form 4.6.1.3

Plant..... Form 4.6.2

Work plan and programme Form 4.6.3

Experience as contractor..... Form 4.6.4

Data on joint ventures..... Form 4.6.5

Litigation history Form 4.6.6

Quality assurance system(s) Form 4.6.7

The Municipality of Opovo
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Accommodation for the supervisorForm 4.6.8

Further informationForm 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

Administrative compliance grid

Evaluation grid

VOLUME 2

SECTION 1: CONTRACT FORM

SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS

SECTION 3: SPECIAL CONDITIONS

SECTION 4: SPECIMEN PERFORMANCE GUARANTEE

SECTION 5: SPECIMEN PREFINANCING PAYMENT GUARANTEE

SECTION 6: SPECIMEN RETENTION GUARANTEE

VOLUME 3

TECHNICAL SPECIFICATIONS

VOLUME 4

FINANCIAL OFFER UNIT PRICE CONTRACTS

VOLUME 5

DESIGN DOCUMENTS, INCLUDING DRAWINGS

For full information about procurement procedures please consult the Practical Guide and its annexes, which can be downloaded from the following web page:
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender and the accompanying tender guarantee.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Milos Markov
Deputy Mayor



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